



Office Safety Precautions in Effect During the Pandemic

LBHC is taking the following precautions to protect our patients and staff and to help slow the spread of the coronavirus.

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- Office seating in the waiting room and therapy rooms is arranged to provide recommended physical distancing.
- All LBHC staff are required to wear masks.
- Only patients with scheduled, in-person appointments are allowed to enter the office.
- All patients and patient guests are required to wear masks.
- Patients are restricted to the number of guests who can attend a session with them. A minor patient may only bring 1-2 parents/caregivers who are part of the therapy process. An adult patient may bring 1 spouse/significant other if that person is part of the therapy process. No other guests will be permitted in the office.
- Staff maintains safe distancing from patients to the fullest extent possible.
- Physical contact is not permitted between staff and patients/guests.
- Hand sanitizer that contains at least 60% alcohol is available in the therapy rooms, the waiting room, and at the reception counter.
- All check-in and payment procedures are conducted via phone before the patient enters the office. No cash or check payments are accepted.
- Upon entering the office, all patients/guests are required to use hand sanitizer and have their temperatures checked with a touchless thermometer.
- All patients/guests are screened for symptoms and exposure to COVID-19 before the scheduled appointment.
- All staff and patients/guests are encouraged not to touch their faces.
- Tissues and trash bins are easily accessible. Trash is disposed of on a frequent basis.
- Reminder signs of safety procedures are posted in the office.
- Office areas are cleaned/disinfected at the end of each day.